



### Course Enrolment Form

Please complete this document in full and fax to **086 212 0151** or email to [bookings@ukwandalearning.co.za](mailto:bookings@ukwandalearning.co.za) by no later than **seven (7) working days** before workshop commencement date. Late enrolments will not be accepted.

Course	Date
First Aid Level 1 (Registered with Dept. of Labour	
Health and Safety Rep	
Fire Fighting	

Candidate's Details
Surname:
Full Names:
ID:
Cell:
Email:
Disability (yes - describe/no):
Company's Name:
Company's Postal Address:
Company's Tel:
Company's Accounts Dept Email:
Company's Order no:

### Please Note:

- FEES FOR ATTENDANCE TO TRAINING WORKSHOPS MUST BE RECEIVED THREE (3) DAYS BEFORE WORKSHOP COMMENCEMENT DATE.**
- If this form is not completed in full with all the necessary invoice details, you will not be registered.
- If this form is not signed by your Manager, you will not be registered on the workshop.
- Ukwanda Learning Network cannot be held liable for any losses or damage to property brought to any of their workshop venues.
- Ukwanda Learning Network cannot be held liable for any injuries occurring at any of their workshop venues.
- Ukwanda Learning Network reserves the right to cancel a workshop subject to a minimum of 6 delegates.

### Cancellation:

- Cancellations should be done in writing five (5) days before the commencement of the workshop.
- A hundred per cent (100%) cancellation fee will be levied should you cancel on the day of the workshop or should you not attend at all (for whatever reason) on the day of the workshop.
- A fifty per cent (50%) cancellation fee will be levied should you cancel one (1) working day prior to the commencement of the workshop.
- Postponement of a workshop should be done in writing five (5) working days before commencement of the workshop or you will be held liable for the venue fee of R150 per day.

### Banking Details:

**Bank:** FNB **Branch:** Northmead Square **Code:** 250-112 **Account no:** 62399638108  
**Account Name:** Ukwanda Learning Network  
**Fax proof of payment to 086 212 0151 or email** [bookings@ukwandalearning.co.za](mailto:bookings@ukwandalearning.co.za) **prior to workshop.**

### HEAD OFFICE JOHANNESBURG

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Office Block 5  
Horizon Park  
Roodepoort  
1724

Tel: (+27) 11 760-1258  
Fax: (+27) 86 611 9811

### DURBAN

63 Alumina Alley  
Alton  
Richards Bay  
3900

P O Box 9254  
Essenwood,  
Richards Bay  
3900

Tel: (+27) 35 797 4233  
Fax: (+27) 86 591 7567

### CAPE TOWN

Winelands Business Park  
Winelands Close  
La Bella Road  
Cape Town  
7250

(+27) 21 917 1556

SASSETA Accreditation  
111951544527

Company Registration  
2010/021937/23

PSIRA Registration  
1980115

Signature of Learner: \_\_\_\_\_ Signature of Manager: \_\_\_\_\_